

DD/A Registry
File

TRAINING

19 OCT 1979

Executive Registry

79-677/3

MEMORANDUM FOR: Director of Central Intelligence

FROM: Don I. Wortman
Deputy Director for Administration

SUBJECT: Management Training

20 OCT 1979

1. I understand you are unhappy with the lack of progress on management training in the Midcareer Course and the Senior Seminar. I believe a more complete picture will reassure you that your guidance is being followed.


2. The Senior Seminar now in progress spent its first week totally on management training under the title, "The Senior Officer as Manager." The Midcareer Course due to start in several weeks will also spend one week, interspersed at several points in the five-week program, on management training given by OTR trainers. After that, the Midcareer Course will vary this approach: it will start with either a one-week program [redacted] or by the one-week OTR program "Leadership Styles and Behavior."

3. The last Midcareer Course was, as you noted to them, very skimpy on management training. That course was planned prior to your meeting late last summer with Frank, Don Smith and me, when you gave me your views on management training. At that point, OTR began at once to incorporate management training in the Senior Seminar and Midcareer Courses. I assure you that OTR is not dragging its feet and is striving to put together a first-rate program which it plans to review with [redacted] in December. I will closely monitor OTR's progress under the MBO reviews.

[redacted]
Don I. Wortman

Thanks - I thought, however, last May you were telling me this training had been initiated. I started on this a year ago August. First I directed Jack Blake & party a crash new course - got a high 9. I supervised through it quickly. Then I was told it was better to use existing OTR courses

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